

AGENDA

LAWSS Board Meeting



Thursday, April 4, 2019
10 am

Lambton Area Water System WTP – 1215 Fort Street, Sarnia ON N7V 1M1

1. Declaration of Pecuniary or Conflict of Interest

2. Municipal Appointments

As per section 1(a) of the Transfer Order, “The council of each municipality may appoint one member of council as a Representative to the Joint Board”.

“Motion to recognize municipally appointed representatives for LAWSS Joint Board of Directors as follows:

City of Sarnia – Councillor Margaret Bird
Township of St. Clair – Mayor Steve Arnold
Town of Plymouth-Wyoming – Mayor Lonny Napper
Township of Warwick – Mayor Jackie Rombouts
Village of Point Edward – Mayor Beverley Hand
Municipality of Lambton Shores – Councillor Rick Goodhand

Moved by:
Seconded by:
Carried/Defeated

3. Approval of Regular Agenda Minutes

A copy of the minutes for the January 31, 2019 meeting is attached to this agenda.

“That the minutes of the January 31, 2019 LAWSS Board Meeting be adopted.”

Moved by:
Seconded by:
Carried/Defeated

4. Delegations

a) Energy Demand Mapping

Indra Maharjan P. Eng., CEM, CMVP

*Program Manager- Engineering, Capital and Support Services
Ontario Clean Water Agency*

In October 2018, the Board approved, "Motion to participate in Energy Density Mapping initiative for energy density mapping of LAWSS WTP and DWS at no cost to Board".

5. LAWSS Monthly Financial Statements

A copy of the DRAFT December 2018 and January 2019 LAWSS budget statement and DRAFT December 2018 and January 2019 cash balance sheets are attached for review and approval.

"That the Board accept the DRAFT financial statements and DRAFT cash balance sheets for December 2018."

Moved by:
Seconded by:
Carried/Defeated

"That the Board accept the financial statements and cash balance sheets for January 2019."

Moved by:
Seconded by:
Carried/Defeated

6. OCWA Operational Statements

The Monthly Operations Report and other materials from OCWA for January and February 2019 are attached.

"That the Board accepts the January and February 2019 operational statement and other materials from OCWA."

Moved by:
Seconded by:
Carried/Defeated

7. Operational/Capital Update

A DRAFT Summary of the capital and major maintenance projects including purchase orders (POs) issued and money spent for December 2018 are attached.

"Motion to receive Memo Subject: Operational/Capital Updates – Information Only, dated April 4, 2019."

Moved by:
Seconded by:
Carried/Defeated

a) Twenty-Year Conceptual Engineering Design Options and Cost Estimate.
Attached is a memo subject "LAWSS 20-Year Growth Plan- Modelling Report (February 2019)" dated April 4, 2019.

"Motion to direct AECOM to proceed with Financial Planning Report based on Alternatives 1A, 2A, 2B, 3B, 3C, 4C, 5A, 5B, 5C, 6A, 6B as described in revised "LAWSS 20-Year Growth Plan- Modelling Report", dated February 2019."

Moved by:
Seconded by:
Carried/Defeated

8. Reports of Committee

a) LAWSS Technical Team Meeting Minutes

Attached are Minutes from the LAWSS Technical Team's February 14, 2019 meeting.

"Motion to receive Minutes from LAWSS Technical Team meeting dated February 14, 2019 as information".

Moved by:
Seconded by:
Carried/Defeated

9. Ongoing Issues

Water Flows: The water flow sheets for February 2019 are attached.

"Motion to receive Memo Subject: Ongoing Issues – Information Only, dated April 4, 2019."

Moved by:
Seconded by:
Carried/Defeated

10. New Business

"Motion to receive Memo Subject: New Business – Information Only, dated April 4, 2019."

Moved by:
Seconded by:
Carried/Defeated

a) Emergency Preparedness at LAWSS (OnWARN & Everbridge)

Attached is a memo subject "Emergency Preparedness at LAWSS (OnWARN & Everbridge)" dated April 4, 2019.

"Motion for LAWSS to enter into the agreement entitled "Mutual Aid and Assistance for an Ontario Water/Wastewater Agency Response Network (OnWARN)", including future amendments, with the Ontario Water / Wastewater Agency Response Network (OnWARN)"

Moved by:
Seconded by:
Carried/Defeated

b) Emergency Preparedness at LAWSS (2019 Mock Emergency Scenario)

Attached is a memo subject "Emergency Preparedness at LAWSS (2019 Mock Scenario)" dated April 4, 2019.

"Motion to receive Memo Subject: Emergency Preparedness at LAWSS (2019 Mock Scenario), dated April 4, 2019 as information."

Moved by:
Seconded by:
Carried/Defeated

c) OCWA Request for Additional Full-Time Operator at LAWSS

Attached is a memo subject "OCWA Request for Additional Full-Time Operator at LAWSS", dated April 4, 2019.

"Motion to increase OCWA's annual Service Fee in the total amount of \$94,869 to compensate 1(one) additional full-time OCWA Operator at LAWSS."

Moved by:
Seconded by:
Carried/Defeated

d) Simply White Dinner Venue

Attached is a letter prepared by Simply Dinner in White - Bluewater

"Motion to agree in principal to Simply White Dinner – Bluewater’s location request pending all conditions are met equivalent to standards used by the City of Sarnia Parks and Recreation Department with respect to special events on Private Property within the City of Sarnia."

Moved by:

Seconded by:

Carried/Defeated

11. IN-CAMERA Items

The Board will adjourn to an in-camera meeting if necessary.

12. Chair to Rise and Report on the Matters of Public Concern from the In-Camera Session

The Chair will report as required.

13. Adjournment/Next Meeting

"That the LAWSS Board adjourn this meeting to its next board meeting to be held on Thursday, April 25, 2019 at 10:00 am at the LAWSS water treatment plant."

Moved by:

Seconded by:

Carried/Defeated

pdf Attachments:

Minutes of LAWSS Board Meeting- January 31, 2019
DRAFT LAWSS Financial Statement – December 2018
LAWSS Financial Statement – January 2019
DRAFT Cash Balance Sheet- December 2018
LAWSS Cash Balance Sheet – January 2019
OCWA Monthly Operations Report Ending January 31, 2019
OCWA Monthly Operations Report Ending February 28, 2019
OCWA Data Report for LAWSS- February 2019
OCWA Health and Safety Work Order Status- February 2019
OCWA Health and Safety Work Order Status- YTD 2019
OCWA Work Order Status- February 2019
OCWA Work Order Status- YTD 2019
DRAFT Project list for December 2018
Project list for December 2018
LAWSS Flows- January 2019
LAWSS Flows- February 2019
Presentation 1- Key Messaged & Lessons Learned
Presentation 1- Improving Electricity Conservation in Small-Medium Municipal Water Distribution Systems Across Ontario

Presentation 1- Energy Density Mapping (PowerPoint)
Memo - Operational/Capital Updates – Information Only
AECOM- 20-Year Growth Plan Modelling Report (February 2019)
Letter: AECOM Summary of Changes
Minutes of LAWSS Technical Team Meeting- February 14, 2019
Memo – Ongoing Issues – Information Only
Memo - New Business Updates – Information Only
Annual Report LAWSS (Schedule 11)
Quotation- Anti Climb Gate Repair
Proposal- Consulting Services 5-Year Update of the LAWSS CDM Plan
SAI Global- External Audit Report
BDO Planning Report
BDO Engagement Letter
BDO Fraud Letter
BDO Sample Response
Emergency Preparedness at LAWSS (OnWARN & Everbridge)

Mutual Aid and Assistance Agreement for an
Ontario Water/Wastewater Agency Response Network (OnWARN)

Emergency Preparedness at LAWSS (2019 Mock Emergency Scenario)
Memo- OCWA Request for Additional Full-Time Operator at LAWSS
Letter: OCWA Re: Request for Additional Full Time Operator for LAWSS
Letter: Location Request- Simply Dinner is White