

# AGENDA

## LAWSS Board Meeting



Thursday December 20, 2018  
11 am

Lambton Area Water System WTP – 1215 Fort Street, Sarnia ON N7V 1M1

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### 1. Declaration Of Pecuniary Or Conflict Of Interest

### 2. Approval of Regular Agenda Minutes

*A copy of the minutes for the November 29, 2018 meeting is attached to this agenda.*

“That the minutes of the November 29, 2018 LAWSS Board Meeting be adopted.”

Moved by:  
Seconded by:  
Carried/Defeated

### 3. LAWSS Monthly Financial Statements

*A copy of the October 2018 LAWSS budget statement and cash balance sheets are attached for review and approval.*

“That the Board accept the financial statements and cash balance sheets for October 2018.”

Moved by:  
Seconded by:  
Carried/Defeated

### 4. OCWA Operational Statements

*The Monthly Operations Report and other materials from OCWA for November 2018 are attached.*

“That the Board accepts the November 2018 operational statement and other materials from OCWA.”

Moved by:  
Seconded by:

Carried/Defeated

## 5. Operational/Capital Update

*Summary of the capital and major maintenance projects including purchase orders (POs) issued and money spent for October are attached.*

“Motion to receive Memo Subject: Operational/Capital Updates – Information Only, dated December 20, 2018”

Moved by:  
Seconded by:  
Carried/Defeated

### a) Forest Standpipe Repainting:

Attached is a memo subject, “Forest Standpipe Parking Lot” dated Thursday December 20, 2018.

“Motion to approve additional \$17,212.83 in net cost and issue payment in full to Cope Construction for Cope Invoice #96542. A 10% holdback will be kept for 1 year from date of completion.”

Moved by:  
Seconded by:  
Carried/Defeated

### b) Admin HVAC Rebuild

The LAWSS Admin HVAC Rebuild project closed at 10am on Thursday December 13, 2018. Attached is a memo subject, “LAWSS HVAC Admin Replacement Project” that details the results.

“Motion to award LAWSS HVAC Admin Replacement Project to TSM Limited for the net cost of \$286,204.07, as well as, increase the 2019 Budgeted amount for this work to \$300,000 by reducing total amount to reserve by \$50,000.00 in 2019.”

Moved by:  
Seconded by:  
Carried/Defeated

## 6. Ongoing Items

Water Flows: The water flow sheets for November 2018 are attached.

a) Whitebread Line Interconnect

Chatham-Kent PUC is working to install new 12" flow meter within the existing chamber at Whitebread Line. This work is to satisfy LAWSS requirements to facilitate Chatham-Kent WTP rebuild. The first official use of the interconnect for this purpose is tentatively scheduled for March 2019 for a duration of 30hours. Details will be provided to the Board as they become available.

"Motion to receive item a) as information."

Moved by:  
Seconded by:  
Carried/Defeated

## 7. New Business

"Motion to receive Memo Subject: New Business – Information Only, dated December 20, 2018".

Moved by:  
Seconded by:  
Carried/Defeated

## 8. IN-CAMERA Meeting

The Board will adjourn to an in-camera meeting if necessary.

## 9. Chair to Rise and Report on the Matters of Public Concern from the In-Camera Session

The Chair will report as required.

## 10. Adjournment/Next Meeting

"That the LAWSS Board adjourn this meeting to its next board meeting to be held on Thursday, January 31, 2019 at 10:00 am at the LAWSS water treatment plant."

Moved by:  
Seconded by:  
Carried/Defeated

pdf Attachments:

Minutes of LAWSS Board Meeting- November 29, 2018  
LAWSS Financial Statement – October 2018  
Cash Balance Sheet- October 2018  
OCWA Monthly Operations Report Ending November 30, 2018  
OCWA Data Report for LAWSS- November 2018  
OCWA Health and Safety Work Order Status- November 2018  
OCWA Health and Safety Work Order Status- January to November 2018  
OCWA Work Order Status- November 2018  
OCWA Work Order Status- January to November 2018  
Project list for October 2018  
LAWSS Flows- November 2018  
Memo - Operational/Capital Updates – Information Only  
Memo - Forest Standpipe Parking Lot  
Memo - HVAC Admin Replacement Project  
Recommendation letter- Building Innovation, HVAC Admin Replacement  
Verification letter- City of Sarnia Purchasing Department, HVAC Admin Replacement  
Memo - New Business Updates – Information Only  
Letter from Environment and Climate Change Canada,  
Subject: Important Information Concerning Chlorinated Effluent Discharge  
from Drinking Water Treatment Facilities and the Fisheries Act.  
Joint Risk Management Service Agreement  
Schedule A, Schedule B, Schedule C, Schedule D