

MINUTES

LAWSS Board Meeting



Thursday, April 25, 2019

12:00pm

Lambton Area Water System WTP – 1215 Fort Street, Sarnia ON N7V 1M1

Attendees:

Members

Bev Hand, Chair, Village of Point Edward
Steve Arnold, Vice-Chair, St. Clair Township
Margaret Bird, City of Sarnia
Rick Goodhand, Municipality of Lambton Shores
Jackie Rombouts, Township of Warwick
Lonny Napper, Town of Plympton-Wyoming

Staff

Nova Vanderslagt, St. Clair Township
Andrew Mavers, Township of Warwick
Dave Hunt, OCWA Operations Manager
Suzanne Durling OCWA Admin
Michael Kent
Bill Hoad

1. Declaration of Pecuniary or Conflict of Interest

2. Approval of Regular Agenda Minutes

A copy of the minutes for the April 4, 2019 meeting is attached to this agenda.

“That the minutes of the April 4, 2019 LAWSS Board Meeting be adopted.”

Moved by: Mayor Steve Arnold
Seconded by: Mayor Lonny Napper
Carried

3. Delegations

a) Motus & Monitoring the Huron Shore Flyway

Michael Kent

Young Naturalist Coordinator & Board Member Lambton Wildlife Inc.

Motion to accept presentation as information only

Moved by: Mayor Lonny Napper
Seconded by: Councillor Rick Goodhand
Carried

4. LAWSS Monthly Financial Statements

A copy of the February 2019 LAWSS budget statement and February 2019 cash balance sheets are attached for review and approval.

"That the Board accept the financial statements and cash balance sheets for February 2019."

Moved by: Mayor Steve Arnold
Seconded by: Mayor Jackie Rombouts
Carried

OCWA Operational Statements
The Monthly Operations Report and other materials from OCWA for March 2019 are attached.

"That the Board accepts the March 2019 operational statement and other materials from OCWA."

Moved by: Mayor Steve Arnold
Seconded by: Councillor Rick Goodhand
Carried

5. Operational/Capital Update

A summary of the capital and major maintenance projects including purchase orders (POs) issued and money spent for February 2019 are attached.

"Motion to receive Memo Subject: Operational/Capital Updates – Information Only, dated April 25, 2019."

Moved by: Mayor Steve Arnold
Seconded by: Mayor Jackie Rombouts
Carried

6. Ongoing Issues

Water Flows: The water flow sheets for March 2019 are attached.

“Motion to receive Memo Subject: Ongoing Issues – Information Only, dated April 25, 2019.”

Moved by: Mayor Lonny Napper
Seconded by: Councillor Margaret Bird
Carried

7. New Business

a) Cloud-Based Meeting Management Software at LAWSS

Attached is a memo subject “Cloud-Based Meeting Software at LAWSS” dated April 25, 2019.

Motion to Table for next meeting

Moved by: Mayor Steve Arnold
Seconded by: Councillor Rick Goodhand
Carried

b) Annual LAWSS Insurance Renewal

Annual LAWSS insurance renewal is attached. Renewal effective dates are March 13, 2019 to March 13, 2020 and is in the amount of \$20,096+taxes.

“Motion to receive as information”

Moved by: Mayor Lonny Napper
Seconded by: Mayor Jackie Rombouts
Carried

c) LAWSS Facility Condition Assessment Scope Adjustment

The LAWSS Board approved \$30,000 in 2019 for a condition assessment of the reservoirs at the West Lambton Pumping Station (WLPS). In April 2019, quotations were received from CIMA and OCWA for this work. Based on the prices we received it would be possible to complete an additional site and stay within the budgeted amount.

- Watford SP
- Indian Road Tower
- Port Lambton SP

It is recommended that either Indian Road Tower or Port Lambton SP are selected for condition assessment in 2019.

“Motion to complete condition assessment at Indian Road Water Tower, in addition to West Lambton Pumping Station, with the understanding total cost, for both locations, will not exceed the amount budgeted in 2019 for the condition assessment at West Lambton Pumping Station.

Moved by: Mayor Lonny Napper
Seconded by: Mayor Steve Arnold
Carried

8. IN-CAMERA Items

The Board will adjourn to an in-camera meeting if necessary.

Motion to go in camera
Moved by: Mayor Steve Arnold
Seconded by: Mayor Jackie Rombouts

Carried

9. Chair to Rise and Report on the Matters of Public Concern from the In-Camera Session

The Chair will report as required.

10. Adjournment/Next Meeting

“That the LAWSS Board adjourn this meeting to its next board meeting to be held on Thursday, May 30, 2019 at 12pm at the LAWSS water treatment plant.”

Moved by: Councillor Rick Goodhand
Seconded by: Mayor Jackie Rombouts
Carried

pdf Attachments:

Minutes of LAWSS Board Meeting- April 4, 2019
LAWSS Financial Statement – February 2019
LAWSS Cash Balance Sheet – February 2019
OCWA Monthly Operations Report Ending March 31, 2019
OCWA Data Report for LAWSS- March 2019
OCWA Health and Safety Work Order Status- March 2019
OCWA Health and Safety Work Order Status- YTD 2019
OCWA Work Order Status- March 2019
OCWA Work Order Status- YTD 2019
Project list for February 2019
LAWSS Flows- March 2019
Presentation 1- Motus & Monitoring the Huron Shore Flyway
Memo - Operational/Capital Updates – Information Only
Updated Schedule: 20-Year Growth Plan Schedule Update
Presentation: 20-Year Growth Plan Schedule Update
Memo – Ongoing Issues – Information Only
Memo - New Business Updates – Information Only
Brokerlink Commercial Package Policy #CP80490
Memo - Cloud Based Meeting Management Software at LAWSS