

MINUTES

LAWSS Board Meeting



Thursday December 20, 2018

11 am

Lambton Area Water System WTP – 1215 Fort Street, Sarnia ON N7V 1M1

Attendees:

Members

Bev Hand, Chair, Village of Point Edward
Steve Arnold, Vice-Chair, St. Clair Township
Margaret Bird, City of Sarnia
Bill Weber, Municipality of Lambton Shores
Todd Case, Township of Warwick
Jackie Rombouts, Township of Warwick
Lonny Napper, Town of Plympton-Wyoming

Staff

Brian Black, St. Clair Township
Adam Sobanski, Town of Plympton-Wyoming
Mike Berkvens, City of Sarnia
Dave Hunt, OCWA Operations Manager
Terry Bender, OCWA VP Operations
Susan Budden, OCWA Business Development
Suzanne Durling OCWA Admin

1. Declaration Of Pecuniary Or Conflict Of Interest

2. Approval of Regular Agenda Minutes

A copy of the minutes for the November 29, 2018 meeting is attached to this agenda.

“That the minutes of the November 29, 2018 LAWSS Board Meeting be adopted.”

Moved by: Mayor Arnold
Seconded by: Mayor Rombouts
Carried

3. LAWSS Monthly Financial Statements

A copy of the October 2018 LAWSS budget statement and cash balance sheets are attached for review and approval.

"That the Board accept the financial statements and cash balance sheets for October 2018."

Moved by: Mayor Arnold
Seconded by: Mayor Napper
Carried

4. OCWA Operational Statements

The Monthly Operations Report and other materials from OCWA for November 2018 are attached.

"That the Board accepts the November 2018 operational statement and other materials from OCWA."

Moved by: Mayor Weber
Seconded by: Mayor Arnold
Carried

5. Operational/Capital Update

Summary of the capital and major maintenance projects including purchase orders (POs) issued and money spent for October are attached.

"Motion to receive Memo Subject: Operational/Capital Updates – Information Only, dated December 20, 2018"

Moved by: Mayor Arnold
Seconded by: Mayor Rombouts
Carried

a) Forest Standpipe Repainting:

Attached is a memo subject, "Forest Standpipe Parking Lot" dated Thursday December 20, 2018.

"Motion to approve additional \$17,212.83 in net cost and issue payment in full to Cope Construction for Cope Invoice #96542. A 10% holdback will be kept for 1 year from date of completion."

Moved by: Mayor Arnold
Seconded by: Mayor Weber
Carried

b) Admin HVAC Rebuild

The LAWSS Admin HVAC Rebuild project closed at 10am on Thursday December 13, 2018. Attached is a memo subject, "LAWSS HVAC Admin Replacement Project" that details the results.

"Motion to award LAWSS HVAC Admin Replacement Project to TSM Limited for the net cost of \$286,204.07, as well as, increase the 2019 Budgeted amount for this work to \$300,000 by reducing total amount to reserve by \$50,000.00 in 2019."

Moved by: Mayor Arnold
Seconded by: Mayor Rombouts
Carried

6. Ongoing Items

Water Flows: The water flow sheets for November 2018 are attached.

a) Whitebread Line Interconnect

Chatham-Kent PUC is working to install new 12" flow meter within the existing chamber at Whitebread Line. This work is to satisfy LAWSS requirements to facilitate Chatham-Kent WTP rebuild. The first official use of the interconnect for this purpose is tentatively scheduled for March 2019 for a duration of 30hours. Details will be provided to the Board as they become available.

"Motion to receive item a) as information."

Moved by: Mayor Arnold
Seconded by: Mayor Rombouts
Carried

7. New Business

"Motion to receive Memo Subject: New Business – Information Only, dated December 20, 2018".

Moved by: Mayor Arnold
Seconded by: Mayor Napper
Carried

8. IN-CAMERA Meeting

The Board will adjourn to an in-camera meeting if necessary.

9. Chair to Rise and Report on the Matters of Public Concern from the In-Camera Session

The Chair will report as required.

Motion to move Bev Hand to remain as Chair of the LAWSS board and Lonny moved to have Steve Arnold remain as vice chair

Moved by: Mayor Rombouts

Seconded by: Mayor Weber

Carried

10. Adjournment/Next Meeting

“That the LAWSS Board adjourn this meeting to its next board meeting to be held on Thursday, January 31, 2019 at 10:00 am at the LAWSS water treatment plant.”

Moved by: mayor Rombouts

Seconded by: Councilor Bird

Carried

pdf Attachments:

Minutes of LAWSS Board Meeting- November 29, 2018
LAWSS Financial Statement – October 2018
Cash Balance Sheet- October 2018
OCWA Monthly Operations Report Ending November 30, 2018
OCWA Data Report for LAWSS- November 2018
OCWA Health and Safety Work Order Status- November 2018
OCWA Health and Safety Work Order Status- January to November 2018
OCWA Work Order Status- November 2018
OCWA Work Order Status- January to November 2018
Project list for October 2018
LAWSS Flows- November 2018
Memo - Operational/Capital Updates – Information Only
Memo - Forest Standpipe Parking Lot
Memo - HVAC Admin Replacement Project
Recommendation letter- Building Innovation, HVAC Admin Replacement
Verification letter- City of Sarnia Purchasing Department, HVAC Admin Replacement
Memo - New Business Updates – Information Only
Letter from Environment and Climate Change Canada,
Subject: Important Information Concerning Chlorinated Effluent Discharge
from Drinking Water Treatment Facilities and the Fisheries Act.
Joint Risk Management Service Agreement
Schedule A, Schedule B, Schedule C, Schedule D