

MINUTES

LAWSS Board Meeting



Thursday, June 27, 2019

12:00pm

Lambton Area Water System WTP – 1215 Fort Street, Sarnia ON N7V 1M1

Attendees:

Members

Bev Hand, Chair, Village of Point Edward
Steve Arnold, Vice-Chair, St. Clair Township
Margaret Bird, City of Sarnia
Rick Goodhand, Municipality of Lambton Shores
Jackie Rombouts, Township of Warwick
Lonny Napper, Town of Plympton-Wyoming

Staff

Brian Black, St. Clair Township
Adam Sobanski, Town of Plympton-Wyoming
Jay Verstraeten, Village of Point Edward
David Jackson, City of Sarnia
Dave Hunt, OCWA Operations Manager
Susan Budden, Business Development Manager OCWA
Suzanne Durling, OCWA Admin
Clinton Harper, LAWSS

1. Declaration of Pecuniary or Conflict of Interest.

2. Approval of Regular Agenda Minutes.

A copy of the minutes for the May 30, 2019 meeting is attached to this agenda.

“That the minutes of the May 30, 2019 LAWSS Board Meeting be adopted.”

Moved by: Mayor Steve Arnold
Seconded by: Mayor Lonny Napper
Carried

3. Delegations.

a) Protection of Drinking Water at LAWSS and in Ontario.

Marc Bechard, Drinking Water Supervisor (Sarnia District) for the Ministry of Environment Conservation Parks (MECP) & Clinton Harper, LAWSS GM.

b) OCWA Information Session on QEMS.

Jodi Stradeski, Operations and Compliance Team Lead, LAWSS-OCWA Southwest Region.

4. LAWSS Monthly Financial Statements.

A copy of the April 2019 LAWSS budget statement and April 2019 cash balance sheets are attached for review and approval.

“That the Board accept the financial statements and cash balance sheets for March 2019.”

Moved by: Mayor Steve Arnold
Seconded by: Mayor Jackie Rombouts
Carried

5. OCWA Operational Statements.

The Monthly Operations Report and other materials from OCWA for May 2019 are attached.

“That the Board accept the May 2019 operational statement and other materials from OCWA.”

Moved by: Mayor Steve Arnold
Seconded by: Mayor Lonny Napper
Carried

6. Information Reports.

A summary of the capital and major maintenance projects including purchase orders (POs) issued and money spent for April 2019 are attached.

Water Flows: The water flow sheets for May 2019 are attached.

“Motion to receive memo subject “Information Reports”, dated June 27, 2019.”

Moved by: Mayor Jackie Rombouts
Seconded by: Councillor Rick Goodhand
Carried

7. Operational/Capital Update.

a) Generator Replacement Project.

Recommendation that the Chair declare the LAWSS Board Meeting go in-camera to discuss commercially sensitive information explicitly supplied in confidence to LAWSS, pursuant to s. 239 (3)(i) and (j) of the *Municipal Act, 2001*.

“Motion for LAWSS Board to sign Toromont Sales Agreement Project #180616 and proceed with purchase of equipment proposed in Toromont Quotation #180616 (Rev2). Purchase subject to negotiated Terms and Conditions (LAWSS Amendment), dated June 19, 2019”

Moved by: Mayor Steve Arnold
Seconded by: Councillor Margaret Bird
Carried

8. Ongoing Issues.

a) Energy Conservation and Demand Management Plan (2020-2024).

Attached is a memo subject “Energy Conservation and Demand Management Plan” dated June 27, 2019.

“Motion to accept and endorse LAWSS Energy Conservation and Demand Management Plan (2020-2024), dated July 1, 2019, and approval to consider conservation measures as outlined within.

Moved by: Mayor Steve Arnold
Seconded by: Mayor Lonny Napper
Carried

9. New Business.

a) GIS Project Update.

Attached is a memo subject “GIS Project Update” dated June 27, 2019.

“Motion to enter into agreement with the County of Lambton in the amount of \$1110 annually for hosting and support services related to LAWSS GIS.”

Moved by: Mayor Steve Arnold
Seconded by: Mayor Lonny Napper
Carried

b) Accessibility at LAWSS WTP

"Motion for Clinton to bring a report for better security and accessibility for the WTP plant"

Moved by: Mayor Steve Arnold
Seconded by: Councillor Margaret Bird
Carried

"Motion for an off-site meeting at the visitor chamber as needs basis"

Moved by: Mayor Steve Arnold
Seconded by: Councillor Margaret Bird
Carried

"Motion to send a note to Ministry referencing risk of micro plastics be reviewed and for staff to report back on any cities that put waste back into the great lakes."

Moved by: Mayor Steve Arnold
Seconded by: Councillor Margaret Bird
Carried

10. IN-CAMERA Items.

The Board will adjourn to an in-camera meeting if necessary.

"Motion to go in-camera meeting."

Moved by: Mayor Jackie Rombouts
Seconded by: Mayor Steve Arnold
Carried

11. Chair to Rise and Report on the Matters of Public Concern from the In-Camera Session.

The Chair will report as required.

12. Adjournment/Next Meeting.

"That the LAWSS Board adjourn this meeting to its next board meeting held at the request of the Chair.

Moved by: Mayor Steve Arnold
Seconded by: Mayor Jackie Rombouts
Carried

pdf Attachments:

Presentation: Information Session on OCWA's QEMS
Minutes of LAWSS Board Meeting- May 30, 2019
LAWSS Financial Statement – April 2019
LAWSS Cash Balance Sheet – April 2019
OCWA Monthly Operations Report Ending May 31, 2019
OCWA Data Report for LAWSS- May 2019
OCWA Health and Safety Work Order Status- May 2019
OCWA Health and Safety Work Order Status- YTD 2019
OCWA Work Order Status- May 2019
OCWA Work Order Status- YTD 2019
Project list for April 2019
LAWSS Flows- May 2019
Memo – Information Reports
 Finalized 2018 Auditors Report
 Finalized 2018 LAWSS Financial Statements
 Occupancy Agreement: Tourism Sarnia-Lambton Inc.
Memo – Energy Conservation and Demand Management Plan (CDM)
 Energy Conservation and Demand Management Plan (2020-2024)
Memo – GIS Project Update