

MINUTES

LAWSS Board Meeting



Thursday November 29, 2018

10 am

Lambton Area Water System WTP – 1215 Fort Street, Sarnia ON N7V 1M1

Attendees:

Members

Bev Hand, Chair, Village of Point Edward
Steve Arnold, Vice-Chair, St. Clair Township
Andy Bruziewicz, City of Sarnia
Rick Goodhand, Municipality of Lambton Shores
Todd Case, Township of Warwick
Jackie Rombouts, Township of Warwick
Lonny Napper, Town of Plympton-Wyoming

Staff

Brian Black, St. Clair Township
Adam Sobanski, Town of Plympton-Wyoming
Pratt Rawat, City of Sarnia
Jay Verstraeten, Village of Point Edward
Andrew Mavers, Township of Warwick
Dave Hunt, OCWA Operations Manager
Suzanne Durling OCWA Admin

1. Declaration Of Pecuniary Or Conflict Of Interest

2. Approval of Regular Agenda Minutes

A copy of the minutes for the October 25, 2018 meeting is attached to this agenda.

“That the minutes of the October 25, 2018 LAWSS Board Meeting be adopted.”

Moved by: Mayor Case
Seconded by: Mayor Napper
Carried

3. LAWSS Monthly Financial Statements

A copy of the September 2018 LAWSS budget statement and cash balance sheets are attached for review and approval.

"That the Board accept the financial statements and cash balance sheets for September 2018."

Moved by: Mayor Case
Seconded by: Mayor Arnold
Carried

4. OCWA Operational Statements

The Monthly Operations Report, and other materials from OCWA for October 2018 are attached.

"That the Board accepts the October 2018 operational statement and other materials from OCWA."

Moved by: Councilor Bruziewicz
Seconded by: Mayor Arnold
Carried

Operational/Capital Update

Summary of the capital and major maintenance projects including purchase orders (POs) issued and money spent for October are attached.

a) Generator Replacement Project (2018) - \$4,000,000+ \$250,000:

Attached is memo subject "LAWSS Generator Replacement Project" dated November, 29 2018.

"Motion to select x3-1.5MW configuration for LAWSS Generator Replacement Project as outlined in attached memo."

Moved by: Mayor Arnold
Seconded by: Councilor Goodhand
Carried

"Motion to build LAWSS Generators with the provision for non-standby applications for an additional estimated cost of \$800,000 as outlined in attached memo."

Moved by: Mayor Arnold
Seconded by: Mayor Case
Carried

"Motion to accept information with respect to possible loss of standby ability as part of Generator Replacement Project."

Moved by: Councilor Bruziewicz
Seconded by: Mayor Arnold
Carried

b) Radio/PLC Upgrade & Replacement - \$352,356.60 (2018) - \$83,000 (2017):

Attached is a memo subject "LAWSS Radio/PLC Upgrade Project" that provides an update on the project.

"Motion to accept as information"

Moved by: Mayor Napper
Seconded by: Mayor Case
Carried

c) Twenty-Year Conceptual Engineering Design Options and Cost Estimate:

After additional review of the SCADA data, OCWA has identified a possible issue with assumptions that were used to develop the twenty-year conceptual engineering design plan. AECOM has provided a quote for \$11,660 to re-open this part of the project. After careful consideration, I must recommend that this work be completed. It is important that new LAWSS model best match with what is observed in operations and, after discussions with OCWA staff, I believe that we will achieve a better match by looking a little harder at this data.

Also, AECOM was originally directed to include Petrolia demands within the new LAWSS model. It is necessary to present data related to Petrolia separately. AECOM has provided a quote for \$8,274 to complete this additional work.

"Motion to accept \$19,934 in additional charges to separate Petrolia forecasted demands from model and re-evaluate initial project assumptions to confirm that new LAWSS new best matches with what is observed in operations"

Moved by: Mayor Arnold
Seconded by: Councilor Goodhand
Carried

d) Admin HVAC Rebuild

LAWSS Admin HVAC Rebuild project is currently out to tender. Contract Specifications and Drawings are attached. Site meeting is scheduled for Wednesday

November 28th at 10:30am. Project is on schedule and is in-line to be awarded at December's Regular Board meeting.

"Motion to accept as information"

Moved by: Mayor Case
Seconded by: Councilor Goodhand
Carried

5. Ongoing Items:

Water Flows: The water flow sheets for October 2018 are attached.

6. IN-CAMERA Meeting

The Board will adjourn to an in-camera meeting if necessary.

Motion to go in Camera by: Mayor Arnold
Seconded by: Mayor Case
Carried

7. Chair to Rise and Report on the Matters of Public Concern from the In-Camera Session

The Chair will report as required.

8. Adjournment/Next Meeting

"That the LAWSS Board adjourn this meeting to its next board meeting to be held on Thursday, December 20, 2018 at 10:00 am at the LAWSS water treatment plant."

Moved by: Mayor Case
Seconded by: Mayor Arnold
Carried